

FUNCTIONS AT THE SUMMIT CENTRE/TERMS AND CONDITIONS

- PRICES ARE AS FOLLOWS;
- A CHARGE OF £100.00 WILL BE MADE FOR THE HIRE OF THE HALL AND BAR AREA ONLY FROM 6.00-11.00PM.
- AN ADDITIONAL CHARGE OF £50.00 WILL BE MADE WHEN BRINGING YOUR OWN FOOD.
- A CHARGE OF £10.00 PER HOUR WILL BE APPLIED IF YOU WISH TO USE THE CENTRE BEFORE YOUR FUNCTION TIMES. THIS APPLIES TO ANY DECORATING, DISCO OR CHAIR COVER SET UP FOR THE EVENT. CHAIR COVER REMOVAL IS THE RESPONSIBILITY OF THE HIRER.
- ADDITIONAL CHARGE WILL BE MADE FOR EXTRA HOURS REQUIRED
- ALL PERSONS MUST BE LEFT THE PREMISES BY MIDNIGHT.
- NO DRINKS OF ANY KIND ARE PERMITTED INSIDE OR OUTSIDE OF THE SUMMIT CENTRE UNLESS PURCHASED FROM THE SUMMIT CENTRE BAR OR AGREED WITH THE CENTRE MANAGER.
- A TOAST CAN BE PROVIDED WITH A CORKAGE CHARGE OF £4.00 PER BOTTLE. MAXIMUM BOTTLES ALLOWED ARE 10 X 75CL. AS AGREED WITH THE CENTRE MANAGER. YOU ARE REQUIRED TO SUPPLY YOUR OWN GLASSES FOR THE TOAST.
- THE SUMMIT CENTRE DO NOT ALLOW 16th, 18th OR 21st PARTIES. ANYONE BOOKING A PARTY UNDER A DIFFERENT TITLE WILL BE ASKED TO LEAVE THE PREMISES.
- MUSIC TO BE FINISHED BY 11.15PM.
- ALL MONIES MUST BE PAID TWO WEEKS IN ADVANCE OF YOUR BOOKING.
- IF YOU SUPPLY YOUR OWN CATERING ALL FOOD AND RUBBISH MUST BE DISPOSED OF AT THE END OF THE EVENT.
- ALL CATERING MUST BE CLEARED AWAY BY 11.00PM.
- ONLY PLASTIC GLASSES ARE TO BE USED OUTSIDE
- WE ASK ALL PERSONS TO ENSURE THERE WILL BE NO DRUNKEN & DISORDERLY BEHAVIOUR ON OR OFF THE PREMISES
- ANY DAMAGE TO THE SUMMIT CENTRE PREMISES AND/OR FIXTURES AND FITTINGS WILL BE DEEMED THE RESPONSIBILITY OF THE CUSTOMER AND PAYMENT WILL BE REQUIRED FOR REPLACEMENT/REPAIR
- PLEASE SIGN TO CONFIRM YOU HAVE READ AND UNDERSTOOD THE ABOVE CONDITIONS

DATE:

NAME: